

# MEMORANDUM

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**TO:** Deans, Directors and Department Heads  
**FROM:** Anil Gollahalli, General Counsel  
**DATE:** October 10, 2012  
**SUBJECT:** University of Oklahoma Electronic and Information Technology and Multimedia Accessibility Policy

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The State of Oklahoma's Electronic and Information Technology ("EIT") Accessibility Policy, as well as federally-mandated accessibility requirements, have been incorporated into the University's EIT Accessibility Policy and Standards. The University now requires that electronic and information technology and multimedia resources be designed, authored, purchased, developed, managed, procured, and implemented in a manner that facilitates accessibility for all members of the University community.

The modifications to the accessibility Policy and Standards include changes to definitions, harmonizing the University Policy with industry best practices, and providing for oversight of electronic information to ensure compliance.

The Office of the President directs each department within the University community to take appropriate steps to ensure that electronic content and resources created, used, or maintained by the department conform to the University of Oklahoma Electronic and Information Technology and Multimedia Accessibility Policy, a copy of which is attached to this Memorandum. The Disability Resource Center is available to assist with identification of content and recommendations for compliance. Internal Auditing will include review of compliance of the Policy as part of its auditing operations. However, ultimate responsibility for compliance rests with each department.

The University of Oklahoma's commitment to providing equal educational opportunity and full participation for qualified students with disabilities requires us to work together to implement this Policy as quickly and efficiently as possible. Thank you for your dedication to this process.